

How to Write a Letter to Father Silva

Please send letter no later than January 7, 2018 to:

Confirmation II
St Margaret of Antioch Religious Education
111 Winn St.
Burlington, MA 01803

As a Confirmation candidate you are asked to send your pastor, Father Silva, a letter explaining what Confirmation means to you personally and why you wish to be confirmed. The letter should be well written. The purpose of the letter is to describe what is happening in your life and how you have prepared for Confirmation. **All letters are due on or before January 7, 2018** and will be delivered to Father Silva.

Include the following:

- Note format below.
- A description of how you are practicing your faith and how you are preparing for Confirmation.
- Why you wish to be confirmed.
- Your Confirmation name and why you chose it.
- The name of your sponsor, their relation, and why you chose him or her

This is a standard computer generated letter format. There are others.

Your Street Address
Burlington, MA 01803
January 10, 2016

Reverend Frank Silva
111 Winn Street
Burlington, MA 201803

Dear Fr. Silva,

Paragraph 1

Paragraph 2

Paragraph 3

Sincerely, (or equally appropriate)

Your Name signed

Your Name typed